

**MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON
PARISH COUNCIL HELD REMOTELY VIA ZOOM ON WEDNESDAY 17
FEBRUARY 2021 AT 6.30pm**

Present: Councillors Blackburn, Johnson, Leake, McKeon, Morgan, Raine, Richardson, Ridley, Robinson, Salisbury, Spoor, Shutt and Syer.

(County Councillor Dunn was also in attendance).
(Councillor Raine was in the Chair)

236 APOLOGIES

Apologies for absence were received from Councillor Storey.

237 THE LATE JIM MILBURN

Members observed a minute's silence in memory of Jim Milburn who had recently passed away.

238 MINUTES OF THE MONTHLY MEETING HELD ON 20 JANUARY 2021

The Chair asked Members whether they were satisfied that the attached Minutes of the Monthly Meeting of the Parish Council held remotely on 20 January 2021 should be agreed and signed as a true and accurate record.

RESOLVED that the Minutes of the Monthly Meeting of the Parish Council held on 20 January 2021 be agreed and signed as a true and accurate record subject to an amendment to paragraph (ix) of Minute 227 to read 'in respect of Financial Year 31 March 2022'.

239 PLANNING APPLICATIONS 2021

Applicant	Details	Resolved Action
DM/21/00125/FPA Mr Knox 2 Surtees Avenue Bowburn Durham DH6 5DZ*	Two storey extension to side and single storey extension to front of property	No objection

DM/21/00175/FPA Groundwork NE & Cumbria Land to The West Of 48 Mary Terrace Bowburn DH6 5DH	Landmark piece of art, in steel, representing a miner's lamp, to celebrate Bowburn's rich mining heritage. Paved area surrounding sculpture and new footpath linking George Street/Dallymore Drive with Durham Road North	No objection
DM/21/00340/FPA Mr & Mrs Collinson 9 Cavell Drive Bowburn, Durham DH6 5FE	Erection of single-storey extension at rear (projects beyond side elevation) of dwelling.	No objection
DM/21/00348/FPA Mr J Davis 19 Park Hill Coxhoe, Durham, DH6 4JH	Erection of single-storey extension at front/side of dwelling (also projects beyond rear elevation).	Make representations to DCC regarding the retrospective nature of the application and highway implications of the development.

* Councillor Ridley declared an interest in the item indicated as a personal friend of the applicant

240 A NEW ARTWORK FOR BOWBURN

The planning application for the artwork had been submitted and was progressing with a decision due on 18 March 2021.

Joanne Ashworth had advised that she had delivered letters to residents on Mary Terrace and had only received one response which was fully in support of the proposed artwork.

RESOLVED that the update be noted.

241 CLERK'S REPORT

(i) Parish Council Elections and Existing Vacancy

Parish Council elections were scheduled to take place, along with County Council and Police and Crime Commissioner elections, on Thursday 6 May 2021.

Members were reminded that the Parish Council currently had a vacancy in in the West ward of the parish to which an appropriate candidate was able to be co-opted. An individual had recently contacted the Parish Clerk to express an interest in the existing vacancy.

In the six-month period before an election, a council may, but need not fill a vacancy. It was highlighted that, prior to the first national lockdown, the Parish Council had

been planning to undertake a co-option process and there had been two people who had expressed an interest in the vacancy at that stage.

Members agreed that, given the proximity of the election, the Parish Council should not move to co-opt but would instead invite interested parties to nominate themselves for the election.

(ii) TurSDale Play Area

An application had been made for £40,038 of Section 106 funding from the Keepmoat development at Bowburn to develop new play space at TurSDale. Local residents had suggested a permanent memorial to the late Councillor Alan Richardson could be installed in the play area and it had been proposed that the Parish Council might provide match funding for the memorial.

Members discussed what form a memorial might take and whether this might be a bench donated by the Parish Council and dedicated by local residents. Members agreed to this proposal in principle, however they were keen to ensure that this would not set a precedent for the future.

County Councillor Dunn advised that officers at the County Council were working to have the designs for the play area ready for the March meeting of the Parish Council and suggested that a final decision could be made at this point.

(iii) Start Time of Parish Council Meetings

Councillor Salisbury had put forward a proposal to bring the Parish Council meeting times forward to 6.00pm from 6.30pm.

Members were not opposed to the suggestion but queried if this might prove awkward for parish councillors who might be working, either now or in the future. It was noted that with the current arrangements for remote meetings, this was not so much of an issue when Members were able to join in from home. It was proposed that the Parish Council meet at 6.00pm on a trial basis for meetings up until the Annual Meeting of the Council.

Members were advised that currently, regulations had not yet been extended to allow remote meetings beyond 6 May 2021, however this was the subject of some discussion.

Councillor McKeon commented that in the long term, hybrid meetings would be beneficial for Members and Councillor Leake asked that the Clerk write to the local MP and National Association of Local Councils expressing support for the continuation of remote meetings.

RESOLVED that: -

- (i) the Parish Council agree not to co-opt to the current vacancy and invite interested parties to nominate themselves for the forthcoming election

- (ii) the decision on the proposed memorial in TurSDale Play Area be deferred to the next monthly meeting; and
- (iii) meeting start times be brought forward to 6.00pm on a trial basis.

242 NEIGHBOURHOOD PLAN

Councillor Salisbury reported that Durham County Council were making an application to appoint an inspector for the Neighbourhood Plan who would examine the Plan and then report accordingly. The Parish Council may be invited to comment on the inspector's suggestions, prior to moving to the referendum stage.

RESOLVED that the update be noted.

243 LOCAL YOUTH SERVICES

The Youth Services report for February 2021 had been submitted to the Parish Council.

Councillor Raine thanked Joanne once again for her work and Councillor Salisbury commended the outstanding effort which had been made in providing meals for local people.

RESOLVED that the Youth Services report be noted.

244 LOCAL FOOTPATHS AND RIGHTS OF WAY

Members had previously received a consultation on the proposed diversion of Footpaths No.1 and No.10 in the area of Integra 61.

Councillor Robinson felt that a socially distanced site meeting needed to be arranged to properly enable Members to view the proposals and he highlighted that planting across the public right of way had already made Footpath No.1 impassable. Councillor Morgan commented that this action made the reinstatement of the path extremely difficult and in the light of this, the Parish Council should not consent to any further diversions. Compromises were available but these needed to be fully discussed.

County Councillor Dunn acknowledged the Parish Council's views in relation to the footpaths and suggested that it was important for them to engage in discussions with Citrus and the Public Rights of Way Officer at an early stage and to ensure that the Parish Council made representations before things got too far down the line.

Members agreed the following points: -

- that the Parish Council would not support any further diversions of the definitive footpath map and felt that Footpaths 1 and 10 should be reinstated and maintained.
- planting had already been carried out across the Public Right of Way at Footpath 1 which had made it impassable, and it would therefore be very difficult to reinstate the footpath.
- the Parish Council do not wish to see any changes which would dissuade local people from using the rights of way.
- Members believed that compromises could be made and felt that a socially distanced site visit should be held with representatives from the Parish Council, Citrus/Integra and DCC to discuss the proposed changes.

RESOLVED that the Parish Council respond to the consultation setting out the points listed above.

245 ALLOTMENTS, GARAGES AND CEMETERY

Councillor Shutt advised that a meeting had been held with officers from Durham County Council on the flooding issues in Bowburn Cemetery. The County Council had found some issues in relation to a manhole and a collapsed pipe. Work had been done to so that water would run from the cemetery into a manhole to alleviate the issues which had been reported by the landowner of the neighbouring field. It was possible that a field drain would be required in the future.

Councillor Blackburn referred to a burial which was taking place at Bowburn Cemetery because of the closure of the churchyard at Quarrington Hill and issues at Kelloe Cemetery. County Councillor Dunn advised that Coxhoe Parish Council had offered to take on the cemetery at Quarrington Hill, however the issue remained with the Parochial Church Council and their insurers.

RESOLVED that the information be noted.

246 COUNTY COUNCILLORS' MONTHLY REPORTS

County Councillor Dunn submitted a report covering the following matters: -

- Integra 61 and Public Rights of Way
- Neighbourhood Plan
- TurSDale Lay-By
- Christmas lights
- TurSDale Park
- Cassop Park
- Bowburn Primary School
- Salt Bins
- Potholes
- Durham County Council – Council Tax Increase

It was highlighted that the Bowburn and Parkhill Community Partnership had unspent budget provision of £2495.94 for the Bowburn Christmas lights project which Durham County Council had agreed could be used for the upgrading of the lights.

It was highlighted that residents had raised Dene View, Cassop as a location in need of a salt bin but this location did not meet the criteria for installation as part of the network funded by the division councillors. The Parish Council was asked to consider if they would supply a salt bin at the location.

Members noted that as the location was close to a salt route, this was likely to be one of the reasons why a bin was not situated there. It was agreed that this should be deferred until a parish councillor from the area was able to contribute to the discussion.

RESOLVED that the update be noted.

247 GENERAL CORRESPONDENCE RECEIVED (SURFACE MAIL)

None received.

248 ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 28 February 2021	050134	753.20
“	Mileage/Parking Fees	102 miles @ 45p	“	45.90
“	Stamps	12 @ 66p	“	7.82
“	Printing	Instant Ink Cartridges	“	3.49
HM Revenue & Customs	Monthly Deductions (G Kelly) (February 2021)	Income Tax and NI Deduction	050136 (part)	150.60
HM Revenue & Customs	Monthly Deductions (A Shutt) (January 2021)	Income Tax Deduction	050136 (part)	17.40
Andrew Shutt*	Monthly Fee (January 2021)	Allotment Superintendent (after tax)	050135	69.80
D J Evans Youth Club	Local Youth Services	Salary Costs etc. (January 2021)	050137	1182.19
Max Recycle	Annual Duty of Care Charge	Bowburn Cemetery	050138	133.00
“	“	VAT	“	26.60
Durham County Council	Testing and Works for Installation of Bowburn Christmas Lights	December 2019	050139	5390.16
“	“	VAT	“	1078.03
McAfee Live Safe	Subscription	Annual Fee	050140	90.98
CDALC	Elections Training	Parish Clerk	050141	10.00
Zoom	January 2021	Monthly Fee	050140	11.99
“	“	VAT	“	2.40

*Councillor Shutt declared an Interest in the items shown above.

RESOLVED that these items of expenditure be noted.

ACCOUNTS (INCOME)

12 JANUARY 2021 – 9 FEBRUARY 2021

Name	Description	Details	£ p
Cochrane's Funeral Directors	Bowburn Cemetery	Burial Plot - Jackson	50.00
Bowburn and Parkhill Community Partnership	Donation	Bowburn Christmas Lights	5390.16
Co-operative Funeral Care	Bowburn Cemetery	Burial Plot - Milburn	50.00

249 DATE OF NEXT MONTHLY MEETING

Agreed that the date of the next Monthly Meeting is to be Wednesday 17 March 2021 at 6.00pm via Zoom.

I agree these to be a true record of the Meeting held remotely via Zoom on Wednesday 17 February 2021.

.....Chairman..... Date