

**MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON PARISH COUNCIL HELD ON WEDNESDAY 17 JULY 2019 IN BOWBURN COMMUNITY CENTRE AT 6.30pm**

**Present:** Councillors Blackburn, Love, McKeon, Morgan, Raine, Richardson, Salisbury, Shutt, Spoons and Syer.

(County Councillor Blakey was also in attendance).  
(Councillor Shutt was in the Chair)

**42 APOLOGIES**

Councillors Leake and Ridley, together with County Councillor Dunn.

**43 MINUTES OF THE MONTHLY MEETING HELD ON 19 JUNE 2019**

The Chairman asked Members whether they were satisfied that the attached Minutes of the Annual Meeting and the Monthly Meeting of the Parish Council held on 19 June 2019 should be agreed and signed as a true and accurate record.

**RESOLVED that** the Minutes of the Annual Meeting and the Monthly Meeting of the Parish Council held on 19 June 2019 be agreed and signed as a true and accurate record subject to an amendment to the Minutes of the Monthly Meeting at the second paragraph of the item on Local Footpaths and Rights of Way, to show that there was a boggy obstruction at footpath 13.

**44 PLANNING APPLICATIONS 2019**

<b>Applicant</b>	<b>Details</b>	<b>Resolved Action</b>
DM/19/01394/FPA (Trumark Properties Limited)	Retention of refrigerated storage container to rear of The Clarence Villa, Clarence Street, DH6 4HX (Retrospective)	No objection.
DM/19/02127/FPA (Cassop cum Quarrington with Bowburn Parochial Church Council)	Replacement of existing storage container at Church of Christ the King, Bede Terrace, Bowburn, DH6 5DS (Retrospective)	No objection.

A meeting had been held at Coxhoe Parish Council on 15 July 2019 with regard to the planning applications for the Quarry. An officer from Durham County Council had been in attendance and the variation of conditions was mainly in relation to the restoration plans. There was to be no change to what was extracted and presumably no change in levels of traffic. There were no objections to the plans and confidence that officers would deal with the application appropriately.

St Paul's churchyard remained a major concern, although not within the area of Cassop-cum-Quarrington parish. County Councillor Blakey advised that an official compliant had been made regarding the impact of the quarrying activity on the churchyard and it was expected that Tarmac would come back with a report on this. There was also concern for people in the area who could not access graves, however the church had failed to inform residents about the reasons for closing paths in the cemetery.

Councillor Syer suggested that the Parish Council should express their concern about the problems caused by blasting and that the existing planning consent does not restrict blasting and should require some sort of monitoring of noise and vibration. It was believed that vibration monitoring was being carried out by Tarmac but the results were kept in house.

The Parish Council were informed that Sport England had lodged an objection to the planning application for Bowburn Primary School, however it was believed that this was standard practice where playing fields were being affected by an application.

**RESOLVED that** Durham County Council be advised: -

- (i) that the Parish Council has no objection to applications DC/19/01394/FPA and DC/19/02127/FPA but was disappointed that these have been made retrospectively; and
- (ii) that the Parish Council has no objection to variation applications for the quarry but is concerned about the impact of blasting and considers that there should be conditions to require monitoring of noise and vibrations.

#### **45 INTEGRA 61 DEVELOPMENT**

James Taylor from Lichfield and Partners was in attendance to provide an update on the Integra 61 development.

James advised that the majority of the roadworks would be completed by the end of August 2019. The large occupier site had been sold and groundworks had begun around six weeks ago. The construction access was due to move once the roundabout works were complete and all utilities would be completed in the next two weeks.

It was noted that the county council had ramped up the works on junction 61 and the developer would take the lead from the council as it was their highway.

The Parish Council had raised the issue of out of hours working and James advised that the utilities operators were responsible for some of this and it had been addressed and taken up with the contractors ISG. James would forward the contact details for ISG to parish councillors so they knew where to direct their concerns.

All walkways had been put in as requested and the pedestrian link to Edmund Street had been progressed. A discussion was required in relation to anti-motorcycle gates.

Councillor Morgan referred to the occasion of exceptionally late working on 20 June and James stated that there had been problems with the utilities works and this was a one off. The contractor had been reminded of their obligations and parish councillors were encouraged to forward their concerns and observations. Councillor McKeon asked how closely sub-contractors on the site were being monitored and James said that regular updates were provided and ACS as the main contractor met sub-contractors regularly. All relevant documentation was shared and due diligence was carried out.

It was noted that penalties could be incurred if there was a persistent breach of planning conditions and Councillor Love suggested contacting Environmental Health rather than planning if it was believed that work was taking place out of hours. A section 61 notice would cover the procedure for any planned out of hours working.

Councillor Morgan commented that dust was also an issue from the site and queried what dust suppression measures were being taken. James would take this back to the contractor.

Councillor Love asked about biodiversity on the site and the mitigation and enhancement measures which were in place. James stated that one of the key corridors for wildlife was the beck and there was a management plan for this. The grazing land was of relatively low value with some nesting birds in situ. The main enhancement would be the completion of foraging corridors and lighting management of the site for bats.

The Parish Council thanked James for his attendance and the update provided.

## **46 NEIGHBOURHOOD PLAN**

Councillor Salisbury reported that the health check for the Neighbourhood Plan had now been received and there would be discussions on the points raised with Shaun Hanson and Stuart Carter over the next few weeks to identify what would need to be done to resolve the issues.

The comments which had been made on the first three policies seemed resolvable, but there were issues regarding the continued objection to the inclusion of John Hare's Wood as protected green space and also in relation to Bowburn Park. Regarding the primary school as an asset, there was an objection to protecting what was already in place. County Councillor Dunn had thought this was resolved but it was not reflected in the health check and this had been highlighted with Stuart Carter.

Councillor Salisbury also highlighted concerns about the last chapter of the plan with regard to renewable energy and the BREAM rating and what it would take to satisfy these objections.

Councillor Syer asked what would happen if the Parish Council did not agree take on John Hare's Wood from the protected space and Councillor Salisbury said that the advice was that if it was included, the plan would fail at examination stage and not go forward to a referendum.

Councillor Love emphasised the need for compromise and bringing views together which would result in an acceptable solution for all parties.

The Parish Council **RESOLVED that** the position be noted and an update received at the next meeting.

## **47 CLERK'S REPORT**

### **(i) Request to Purchase Land – Ramsay Street**

A resident of Ramsay Street had approached the Parish Council with a request to purchase a strip of allotment land which was currently rented from the council and was adjacent to their property.

Members had been provided with a copy of the allotment plan for their information. It was noted that the other plots in the area had been sold a long time ago and the tenant wished to use the land for a garden. In these circumstances the Parish Council was minded to sell the land.

**RESOLVED that** the request to purchase land be agreed and the Parish Clerk move forward with obtaining a valuation for the land.

### **(ii) Internal Auditor**

An approach had been made to Gordon Fletcher, the current Internal Auditor for both Coxhoe and Shincliffe Parish Councils, to take on the role of Internal Auditor for Cassop-cum-Quarrington Parish Council. Mr Fletcher had indicated his willingness to undertake the Internal Auditor role from the current financial year.

**RESOLVED that** Gordon Fletcher be appointed as the Internal Auditor for the parish.

### **(iii) Budget Monitoring – Quarterly Report**

The Budget Monitoring report for the first quarter of 2019/2020 was submitted for Members' information.

**RESOLVED that** the Quarterly Budget Monitoring report be noted.

#### **48 A NEW ARTWORK FOR BOWBURN**

Members had been provided with a copy of draft Section 106 application for approval. Joanne Ashworth had asked the Parish Council whether there were any plans which they would like to be included within section 11 of the application (Conformity with Relevant Policy) and the insurance cover which was to be included within the costs.

The Parish Council were satisfied with the policies listed in section 11 and were happy to retain the existing estimated insurance costs of £225 a year.

**RESOLVED that** the Section 106 application be approved.

#### **49 LOCAL YOUTH SERVICES**

The Youth Services monthly report had previously been circulated to Councillors.

**RESOLVED that** the Local Youth Services progress report be noted.

#### **50 LOCAL FOOTPATHS AND RIGHTS OF WAY**

Councillor Syer advised that the grass at Footpath 29 had been harvested so there was no issue with accessibility currently. In relation to Footpath 5, the crop had been cut beyond the footbridge but was untidy on the other side and this would be taken up with Owen Shaw at Durham County Council.

**RESOLVED that** the update be noted.

#### **51 ALLOTMENTS, GARAGES AND CEMETERY**

County Councillor Blakey commented that due to the problems at St Paul's churchyard, there may be greater demand on the cemeteries at Bowburn and Kelloe.

Councillor Raine raised the issue of wildflower verges and whether this was something which could be done in the parish in suitable areas, such as the wide verge in front of Bowburn Industrial Estate North. It was suggested that if the parish wanted to do this, they should contact Martin Briscoe at Durham County Council at the earliest opportunity.

**RESOLVED that** the update be noted.

## 52 COUNTY COUNCILLORS' REPORTS

Councillor McKeon reported that the shrubbery behind the library would be thinned out in the Autumn and the trees on Tweddle Terrace were due to be watered. She also advised that there were several issues on the Surtees Avenue development with utility works driving some problems in the area. It was noted that Durham County Council were looking at putting 'children playing here' signs at Tursdale.

## 53 GENERAL CORRESPONDENCE RECEIVED (SURFACE MAIL)

Correspondence Received	Details of Information
Durham County Council	Local Council Tax Grant

## 54 ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 31 July 2019	049987	718.74
"	Mileage/Parking Fees	108 miles @ 65.0p	"	70.20
"	Stationery		"	6.00
"	"	Higher Rates	"	0.00
HM Revenue & Customs	Monthly Deductions (G Kelly) (July 2019)	Income Tax Deduction	049989 (part)	143.60
HM Revenue & Customs	Monthly Deductions (A Shutt) (June 2019)	Income Tax Deduction – Allot Superintendent	049989 (part)	24.60
A Shutt *	Monthly Fee (June 2019)	Allotment Superintendent (after tax)	049988	98.55
A Shutt*	Interim Payment No. 2	Local Footpath Strimming	049991	100.00
D J Evans Youth Club	Local Youth Services	Salary Costs etc. (June 2019)	049990	3,119.25
Thinford Nurseries	Seasonal Services	Planting and Watering	049992	2,959.80
BVC**	Bowburn Interchange	Newsletter 43	049993	240.00
Cassop Community Centre	Room Hire	Meeting 19 June 2019	049994	20.00
Andrew Shutt*	Fence Posts	Repairs	049988	34.40
Mrs J Patterson	Burial Fees	Refund	049995	50.00

\*Councillor Shutt declared an Interest in the item shown above.

\*\* Councillors Blackburn, McKeon and Syer declared an Interest in the item shown above.

**ACCOUNTS (INCOME)**

**12 June 2019 to 9 July 2019**

<b>Name</b>	<b>Description</b>	<b>Details</b>	<b>£ p</b>
Various Clients	Allotments Rents etc	Year to 31 March 2020	61.00

**RESOLVED** that these items of income and expenditure be approved.

**55 DATE OF NEXT MONTHLY MEETING**

Agreed that the date of the next Monthly Meeting is to be Wednesday 14 August 2019 in Cassop Community Centre at 6.30pm.

I agree these to be a true record of the Monthly Meeting held on Wednesday 17 July 2019 at Bowburn Community Centre.

.....Chairman..... Date